

Tutorial: Course Viewing

After you login you should click on the **My Courses** link in the main menu at the top of the pages. This screen will contain course titles for the course(s) with active (not expired) subscriptions.

Click on the **course title link** and it will show the course outline below. The course is divided into Modules and each module contains one or more Units (lessons). This grouping follows the course study guide and outline that you can download later.

You will see Unit titles shown in both black and blue type. Click on the **blue title** to view that lesson. Note that you must view the course units in sequential order.

The only units available for viewing will be units you have completed and the next unit in sequence. These are shown in blue. The titles in black are not yet accessible.

The screenshot shows the 'My Courses' page. At the top is a navigation bar with links: Home, Course Signup, My Courses, Course Outlines, About Us, Site Help, Contact Us, Logout. Below the navigation bar, a breadcrumb trail reads 'You are here: Home / My Courses'. On the right side, there is a button that says 'CLICK TO CHANGE YOUR PASSWORD & PROFILE' with a key icon. The main content area has a heading 'Congratulations Test!' followed by 'You have logged into the TPCA Online Training Courses.' Below this, it states 'If you have an active subscription (that is, your subscription has not yet expired) you can access it below. Here you can' and lists two bullet points: 'Navigate to the course unit you should start next, or' and 'Review any course units already viewed'. A section titled 'Here is a summary of your current training course progress.' follows, with instructions to click on course descriptions and blue unit names. It also notes that unit names in black are not available for viewing because the user has not completed all units in blue. The 'Access Expires' date is 'Jan 18th, 2016, 4:09 pm UTC'. A table displays the course 'TPCA Beta Test' with a progress bar at 0% and an overall grade of 'n/a'. Under 'Module 1: Basic Entomology Beta', there are four units: 'Unit 1: Intro and Classification for Beta' (in blue), 'Unit 2: Insect Morphology for Beta' (in black), 'Unit 3: Insect Metamorphosis for Beta' (in black), and 'Unit 4: Unit 4 - Exam for Beta' (in black). A red box with arrows pointing to the course title and Unit 1 contains the text: 'To access your course click on the course title to view your status. Then click on the Unit names shown in blue. The Unit names shown in black are not accessible until you have completed the previous Units.'

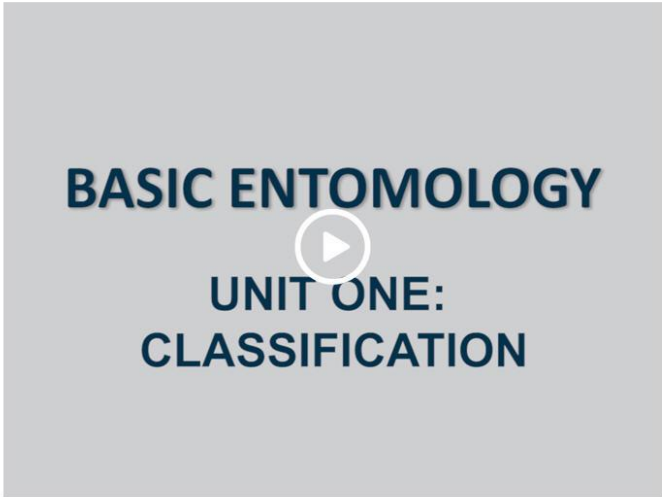
COURSE	YOUR PROGRESS	YOUR OVERALL GRADE
▼ TPCA Beta Test	0%	n/a
Module 1	Basic Entomology Beta	
Unit 1	Intro and Classification for Beta	●
Unit 2	Insect Morphology for Beta	●
Unit 3	Insect Metamorphosis for Beta	●
Unit 4	Unit 4 - Exam for Beta	●

When you click on the first unit link, you will go to the first unit lesson page as seen here:

Home Course Signup My Courses Course Outlines About Us Site Help Contact Us Logout

Unit 1 - Intro & Classification

Click on the video to play/pause at any time to make notes on the study guide.
When completed, click the "Mark as Completed" button below the video to view the next Unit.
NOTE: ACCESS TO THIS VIDEO EXPIRES 60 SECONDS AFTER THIS PAGE LOADS. IF IT EXPIRES CLICK THE BROWSER REFRESH BUTTON OR F5 AND START THE VIDEO WITHIN THE NEXT 60 SECONDS.




Have you completed this unit? Then mark this unit as completed. [Mark as Completed](#)

CURRENT USER PROGRESS


TPCA Beta Test

Module	Basic Entomology Beta
1	Intro and Classification for Beta
Unit 2	Insect Morphology for Beta
Unit 3	Insect Metamorphosis for Beta
Unit 4	Unit 4 - Exam for Beta
Unit 5	Closing Comments for Beta

CLICK IMAGE TO DOWNLOAD COURSE OUTLINE



CLICK TO CHANGE YOUR PASSWORD & PROFILE



On the first unit only, you will be presented with a pop-up screen containing important information you should be aware of before you begin the course.

Unit 1 Intro & Classification

Click on the video icon
When completed,
NOTE: ACCESS TO
BROWSER REFRESH

Before you start...

NOTE: ACCESS TO EACH VIDEO LESSON WILL EXPIRE 60 SECONDS AFTER YOU OPEN THE LESSON PAGE. ONCE IT EXPIRES YOU MUST CLICK THE REFRESH BUTTON ON YOUR BROWSER AND START THE VIDEO WITHIN THE NEXT 60 SECONDS.

This lesson contains audio and video, so turn up your speaker or headphone volume before starting the video.

In order to complete this course you will have to **download and print the course outline** by clicking on the Download icon on the right side.
As you watch and listen to the video lesson you will need to take notes and transpose information you see on the screen onto your copy of the outline. This completed document will be your verifiable evidence of course completion.

You will also be presented with a quiz at the end and you should complete it online and on the outline. The online content will also show you the correct answers when finished and you can review the course material as needed.

To review the course material, simply click on the unit name (**blue text**) in the Current User Progress table on the right.

You may move your mouse pointer over the video at any time to reveal the control bar. Click on the white progress bar and you will immediately jump to a corresponding point in the lesson that matches the time shown at the left.

[Never see this message again.](#)

Have you completed this unit? Then mark this unit as completed. **Mark as Completed**

CURRENT USER PROGRESS

Test

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Classification

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DOWNLOAD

GE YOUR PROFILE

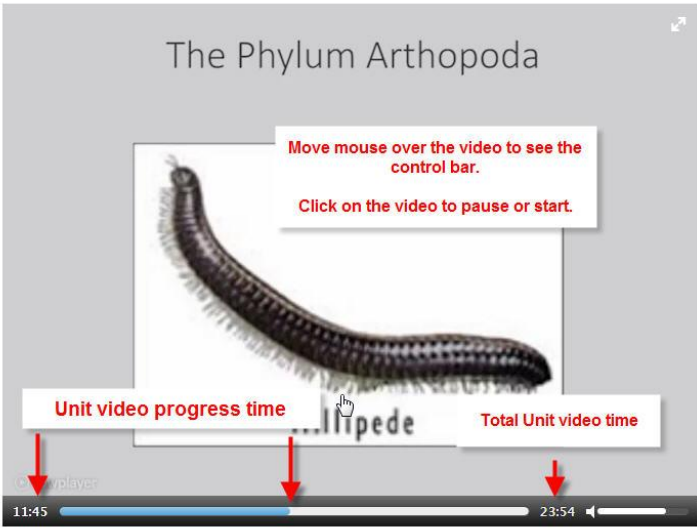
You can simply close the overlay by clicking the upper right corner or clicking anywhere on the surrounding page.

If you don't wish to see this page again when you visit the first unit, click on the lower left corner link to "**Never see this message again.**"

To begin the lesson, click on the video area. The video will begin in a few seconds.

NOTE: ACCESS TO THIS VIDEO EXPIRES 60 SECONDS AFTER THIS PAGE LOADS. IF IT EXPIRES CLICK THE BROWSER REFRESH BUTTON OR F5 AND START THE VIDEO WITHIN THE NEXT 60 SECONDS.

The Phylum Arthropoda



Move mouse over the video to see the control bar.
Click on the video to pause or start.


Unit video progress time Total Unit video time

11:45 23:54


Have you completed this unit? Then mark this unit as completed. [Mark as Completed](#)

Unit 1	Intro and Classification for Beta
Unit 2	Insect Morphology for Beta
Unit 3	Insect Metamorphosis for Beta
Unit 4	Unit 4 - Exam for Beta
Unit 5	Closing Comments for Beta

CLICK IMAGE TO DOWNLOAD COURSE OUTLINE



CLICK TO CHANGE YOUR PASSWORD & PROFILE



When you **click on the video** it will pause. Click again and it will resume. Move your mouse over the video to reveal the control bar. This gives you information about the duration of the video and how far through the video you are currently.

Before beginning each module, you must download the outline and study guide for the module by clicking the **Download link** on the right side of the page.

Online Training Courses (512) 467-6675

Course Outlines About Us Site Help Contact Us Logout

Classification

...y time to make notes on the study guide.
...pleted" button below the video to view the next Unit.
...SECONDS AFTER THIS PAGE LOADS. IF IT EXPIRES CLICK THE
...THE VIDEO WITHIN THE NEXT 60 SECONDS.

ENTOMOLOGY
UNIT ONE:
CLASSIFICATION

CURRENT USER PROGRESS

TPCA Beta Test

Module 1	Basic Entomology Beta	-
Unit 1	Intro and Classification for Beta	
Unit 2	Insect Morphology for Beta	
Unit 3	Insect Metamorphosis for Beta	
Unit 4	Unit 4 - Exam for Beta	
Unit 5	Closing Comments for Beta	

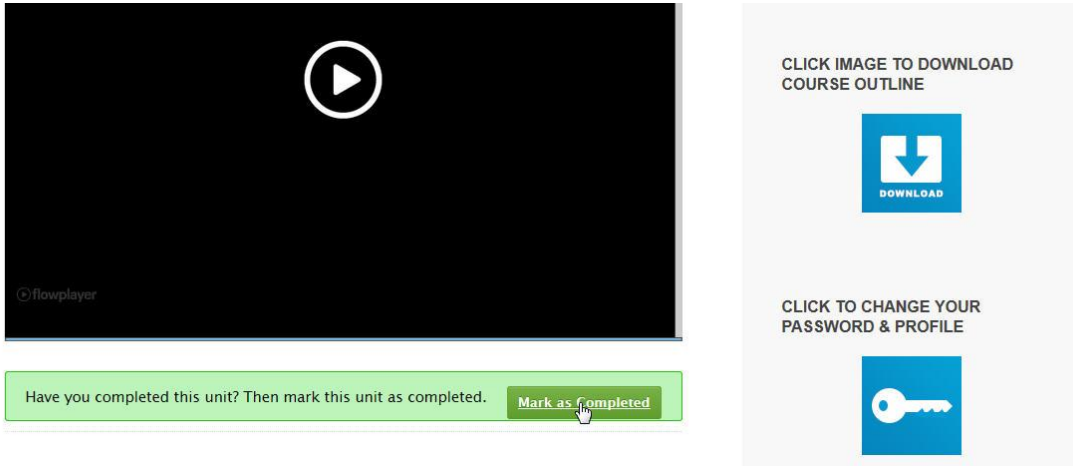
CLICK IMAGE TO DOWNLOAD COURSE OUTLINE

CLICK TO CHANGE YOUR PASSWORD & PROFILE

At the prompt, **save the file to your computer and then print it.**

Keep the printed version available as you watch the unit as you will need to fill in information from the screen. This document will become your proof of verifiable evidence of course completion as required by the Texas Department of Agriculture.

When you have completed the unit, you must click on the “**Mark as Completed**” button before you can move to the next Unit.



When you have indicated you are complete with this unit you will then see an acknowledgement (green circle with a check mark) and a blue button to click and move to the next unit.



When you complete the last unit you will then see the first of several exam questions as shown here:

The screenshot shows a web-based exam interface. At the top, a grey banner contains the word "EXAM" in large, bold, blue letters. Below this, a light blue box contains the exam title "Basic Entomology Exam" and instructions: "You'll need to correctly answer at least 11 of the 21 questions below (at least 50%) to progress to the next unit." It indicates "Question 1 of 21". The question text is "Question #1: Fleas are insects but ticks are not." To the right of the question is a blue button labeled "Answer Later...". Below the question are two radio button options: "True" and "False". At the bottom of the question box is a green button labeled "Save & Next Question »". Below the question box is a blue button labeled "< Previous Unit". To the right of the main content area, there is a vertical sidebar with a blue header and a button labeled "CLICK TO CH... PASSWORD &".

You must provide an answer to each of the exam questions – either True/False or Multiple Choice. When you have selected an answer, click “**Save & Next Question**” button. Also provide the same answer on your printed course outline, in the exam section near the end.

If you are unsure of an answer, you may click “**Answer Later...**” and skip it, then come back to it later. All questions must be answered before you can complete the quiz. When you reach the end you will be presented with any questions left unanswered.

You may also go back and review any of the unit videos by clicking on the “**Previous Unit**” button at the bottom of the page, or click on any of the green unit names in the course progress box in the upper right of the page.

Help Contact Us Logout

CURRENT USER PROGRESS

TPCA Beta Test

Module	Basic Entomology Beta	-
1		
Unit 1	Intro and Classification for Beta	
Unit 2	Insect Morphology for Beta	
Unit 3	Insect Metamorphosis for Beta	
Unit 4	Unit 4 - Exam for Beta	
Unit 5	Closing Comments for Beta	

Of course, you may also refer to your completed study guide for answers – after all, you have been completing this! ☺

When you have answered all the questions, you will then have a chance to review all your answers before submitting them. Click on the Submit Answers button when ready.

Question #21: Which is not a means of pest control?

- mechanical
- chemical
- biological
- consolidated

Submit Answers

< Previous Unit

After submitting your questions you will then see our grade and a list of the correct answers.

✔ You have now completed this unit.

You got 20 out of 21 questions (**95%**) correct! The pass grade for this quiz is (**50%**) [Download Results](#)

Congratulations, you have **passed** this quiz! You have now completed this unit.

[Correct Answers for: Basic Entomology Exam](#)

You may also download the exam results. Click on the “**Download Results**” link And the results will show in the browser window. From there you may download or print the results by clicking on the appropriate icon in the upper right corner of the page.

Page: 1 of 5 Automatic Zoom

Your Quiz Results

Course Name: TPCA Beta Test

Quiz Title: Basic Entomology Exam

Candidate Name: Raymond Orr

You got 20 out of 21 questions (**95%**) correct! The pass grade for this quiz is (**50%**)

Congratulations, you have **passed** this quiz! You have now completed this unit.

Your answer details:

Question #1: Fleas are insects but ticks are not.
Correct

You may then review your results to see the correct answers for any incorrect answers.

Question #12: In the development of an insect, a full grown larvae will next change into_____.


✘ Incorrect
Your Answer: an egg
Correct Answer: a pupa
Other Possible Answers:

- a nymph
- an adult

Question #13: Which is a characteristic of all vertebrate animals?

When you have completed the last unit and exam successfully, you will be presented with your grade summary and a link to download a certificate of completion.

Thank you for your responses. This unit is now complete.

 You have now completed the whole course. Congratulations!

[Download Certificate](#)

[« Previous Unit](#)

Print this certificate and include it with your completed course outline and exam as part of your verifiable evidence of course completion.